RANK THAT SHIT

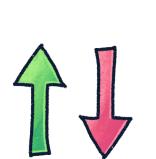
What order should you start on things?

How it works:

- 1. Write tasks and to-do's in the left column
- 2. Draw a line under the last task (to separate your list from future lists on the same page)
- 3. Fill in the bubbles to mark tasks as high, medium, or low priority
- 4. Look at the "high priority" column and rank those tasks in order of importance
 - #1 = highest priority, #2 = second highest, etc.
 - If you're unsure which tasks are the most important, just pick!
- 5. Continue ranking tasks in the "medium priority" column next, and the "low priority" column last
- 6. Starting with #1, begin working through the tasks in numerical ranked order
- 7. Check off each task as you complete it!

~	TASK	Low	Med	High	RANKING
	Finish captioning TikTok video	0		0	4
•	Design The Anti-Planner cover	0		٥	I
•	Send follow-up email to editor	0		۲	2
	Organize Magic card collection	۲	0	0	6
•	Buy mom's birthday present	0		۲	3
	Put away laundry	0	0	0	5
~		0	0	0	
		0		0	
		0	0	0	

PRIORITY



		PRIORITY			
_	TASK	Low	Med	High	RANKING
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		PRIORITY			
√	TASK	Low	Med	High	RANKING
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		0	0	0	

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		PRIORITY			
_	TASK	Low	Med	High	RANKING
		0	0	0	
		0	0	0	
		0	0	0	
		0	0	0	
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